



Heritage Center Advisory Board Meeting  
September 18, 2013

**AB Members Present:** Judy Baxendale, Charlotte Cox, Jo Harris, Kathy Houston, Shirley Meier, Bob Millard, Greg Waldron, Rod Young

**AB Members Absent:** Erich Mille

**City Staff Present:** Susan Gregory, Director;  
April Callaway, Office Administrator Supervisor

**Guests Present:** None

**Call to Order:** Kathy Houston called the meeting to order at 10:35 a.m. and welcomed everyone.

**Minutes:** The June 26, 2013 minutes were approved on a motion by Shirley Meier and seconded by Charlotte Cox.

**Special Recognition:** None

**Citizen Comments:** None

**Committee Reports:** None

**Unfinished Business:**

A. Senior Center Accreditation

Everything is pretty much done for the accreditation. Director Gregory will have one last meeting in October for the committee to provide their last comments and finalize everything. Salt Lake County has extended their deadline through December and will submit the notebooks to the review committee in January; then they will schedule the site visits. Director Gregory stated the accreditation has been an interesting process and a good review. She will review the suggestions made by the accreditation committee and work with staff and others to decide on which improvements to make and ask for suggestions at future advisory board meeting.



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**New Business:**

A. Visit Community Businesses

The intention for the advisory board members to visit local businesses is to educate them about the Heritage Center and not to ask for donations. The board members will report each month on who they visited and their response. Greg will write up a script with a brief explanation and some question for the board to use when approaching the different businesses. Susan will work on a packet to take to the business which will include a one page flyer on the Heritage Center, a newsletter, and her business card. Susan will invite someone from the Murray Chamber of Commerce to attend the board meeting in October to help provide some direction. If Director Gregory goes to any business to give a presentation, she will invite a member of the board to also attend.

B. Christmas Service Project

The Board decided to help the Road Home Overflow Shelter in Midvale again this year with collecting coats and winter items. The donation box will be placed in the lobby from November through December. Bob Millard volunteered to deliver the items each week.

**Director's Report:**

Director Gregory reported that the Heritage Center Satisfaction Survey has been emailed to Center participants and copies are also available around the Center for people to complete. She is hoping for 300 responses. The food stamp system has changed for seniors and is now called SNAP (Supplemental Nutrition Assistance Program) and the intent is for assistance and not welfare. The Open House was a big success. It is time to start thinking about recommendations for new members for the Board as this is Shirley and Bob's last term and their last meeting will be in January. The Senior Inc. board will be meeting on Tuesday, October 8<sup>th</sup> at 9:00. If any current advisory board members are interested in serving on the Senior, Inc. board please let Director Gregory know. The October Supplement will be out on Friday. The Heritage Center's "party season" is starting now with Oktoberfest, Veteran's Day Brunch, and the Holiday Boutique. We are looking for volunteers for each special event and there is a sign-up sheet at the front desk if any of the board members are interested in helping out.

The next regular board meeting will be held on **Wednesday, October 23 at 10:30 a.m.** There being no further business the meeting adjourned at 11:40 a.m. on a motion by Charlotte Cox and seconded by Jo Harris. Minutes recorded by April Callaway.